



### **Supervision Disclosure statement**

It should include which areas are important for supervision.

Areas to Include:

1. Supervisor disclosure of credentials/education and philosophy of supervision
2. Supervisor responsibilities in supervisory relationship
3. Expectations of supervisee in supervision
4. Frequency of supervision sessions
5. Supervisee's goals for supervision
6. Attach job descriptions: supervisor, supervisee

### **Supervision Contract**

It should include:

1. Supervisor Name and Credentials
2. Information about Supervisor's License
3. Supervisee's name and personal information
4. Information about Format of Supervision (e.g. frequency, form, location, duration, charge and payment methods, etc...)

5. Information about course of supervision, for example:

Purpose of meetings

Used methods

Necessary preparation of supervisee  
(e.g. case studies, recording etc...)

Legal requirements and ethical codes

Liability insurance and guidelines

Records of supervision

About practice and materials

Plans for crisis management

Form of feedback, evaluation and discussion

Information on what supervision is and what it is not

6. Specific Goals of Supervision

7. Legal information regarding withdrawal from the contract

8. Signatures

[https://www.thenationalcouncil.org/wp-content/uploads/2020/05/TI\\_SupervisionNote-Template.pdf?daf=375ateTbd56](https://www.thenationalcouncil.org/wp-content/uploads/2020/05/TI_SupervisionNote-Template.pdf?daf=375ateTbd56)